



INFINITY RC Builder Sdn Bhd

No.9, Jalan Com Industrial Park, Kawasan Perindustrian Kampung Baru Balakong,
43300 Seri Kembangan, Selangor.

(926242-X)

Recent Photo

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE OF APPLICATION:

Name : Mr / Mrs / Miss	IC No.	
Address:	Date of Birth:	
	Place of Birth:	
	Gender:	Sex:
Mobile Tel:	Religion:	
Home Tel:	Citizenship:	
EPF No:	Income Tax:	
Socso No:		

Position Sought:	
Desired Pay Range:	
Available Start Date:	
Are you currently employed: If yes, please stated company name:	

PERSON KNOWN TO YOU IN THIS COMPANY

Name:	Relationship:
Occupation:	



FAMILY BACKGROUND

Father's Name		Occupation:
Mother's Name		Occupation:
Number of Brother and Sister:		
Marital Status: Single / Married / Divorced / Windowed		
Spouse's Name		Occupation:
Number of Children:		
Name	Sex	Date of Birth
1.		
2.		
3.		

HEALTH

State of health:
Please state any physical disabilities:
Please state any serious illness or operations during the last 2 years.

EDUCATION

	Name and Location	Subjects of Study
High School		
College or University		
Specialized Training		
Other Education		



INFINITY RC Builder Sdn Bhd

No.9, Jalan Com Industrial Park, Kawasan Perindustrian Kampung Baru Balakong,
43300 Seri Kembangan, Selangor.

(926242-X)

PREVIOUS EXPERIENCE

Dates Employed:	Role Title:
Company Name:	Location:

Job notes, tasks performed and reason for leaving:

Dates Employed:	Role Title:
Company Name:	Location:

Job notes, tasks performed and reason for leaving:

Dates Employed:	Role Title:
Company Name:	Location:

Job notes, tasks performed and reason for leaving:

MISCELLANEOUS INFORMATION

Hobbies / Interest / Extra-curricular activities
Please indicate whether you have applied the company before
Please indicate whether you have been convicted in any court of law
Are you willing to travel / work outside Kuala Lumpur
Why are you seeking employment with us



SKILLS AND ABILITY

Language / Dialects	Status (Please Tick)		
	Good	Fair	Poor
Spoken			
1.			
2.			
3.			
Language Written			
1.			
2.			
3.			
Computer Skills:			
Shorthand Speed:			
Typing Speed:			
Driving License:			

Declaration

I hereby declare and certify that the information provided by me in this form is true and accurate.

This declaration shall, if I am employed by the company, constitute an integral part of any contract of service with the company. If there are any false declaration or willful withholding of information in this application, the company shall have the right to terminate my services without compensation.

Signature of Applicant
Date:



INFINITY RC Builder Sdn Bhd

No.9, Jalan Com Industrial Park, Kawasan Perindustrian Kampung Baru Balakong,
43300 Seri Kembangan, Selangor.

(926242-X)

For Office Use Only

Comments of Interviewer	
Rating: Outstanding / Good / Fair / Poor	
Recommendation : Recommend / 2 nd Interview / KTV / Not Suitable	
Remarks:	
Name of Interviewer:	Signature / Date :

Endorsed by Div Head/ General Manager	
Name:	Signature / Date :

Approved by Director(s)	
Name:	Signature / Date :

Appointment Confirmation Details	
Starting Salary:	Designation:
Commencement Date:	
Company:	
Report To:	
Location:	
Remarks:	